

Women in Nuclear UK

Role Description



Position	<i>Deputy Regional Lead Membership and Ambassador Lead Mentoring Lead Communication Lead Industry and Stakeholder Lead Attraction and Retention Lead Events Lead Educational Lead</i>
Reporting to	<i>WiN Midlands Leads</i>
Location	<i>Flexible</i>

Background

Women in Nuclear UK (WiN UK) was formed in early 2014 to improve diversity and increase the skills base in the nuclear industry by encouraging gender balance. In 2020 WiN UK became a not-for-profit company limited by guarantee.

Women in Nuclear UK's mission is to address the industry's gender balance, improve the representation of women in leadership, engage with the industry, government and public on nuclear issues and support the industry with tools and information.

WiN UK's Strategic Objectives:

- **Attraction** - to encourage women to join the nuclear industry through engagement with schools, colleges, universities, appropriate youth groups and nuclear sector employers to create dialogue and raise awareness of the industry via events and communications. Also to work with national organisations to provide consultation and feedback on best practice to achieve a gender balanced workforce.
- **Retention** - to support those already in the sector with career progression through mentoring and networking.
- **Dialogue** - leading on broader engagement on diversity within the sector, but also on engaging women outside the industry in the debate on nuclear energy.

WiN UK develop industry guidance, including the management of the Industry Charter, engagement with Charter signatories, as well as development of toolkits and materials to aid companies by bringing together experts and information in a guide on best practice.

Organisation

WiN UK is governed by the Board of Directors with an Executive Committee whose members, along with Directors and a Strategic Advisory Group, ensure WiN UK objectives are met via a strategic plan, engaging across the sector and supporting regional teams in their activities.

Women in Nuclear UK

Role Description



WiN UK Regional Teams plan, coordinate and deliver various activities to meet the priorities within their local areas.

This role reports to the WiN Midlands Leads.

Please note that this is a voluntary post.

Please gain confirmation of your line manager support before applying.

Qualifications, Skills and Experience

It is likely, although not essential, that the successful candidate will have:

- Employed within or engaged with the Nuclear Sector
- The ability to build great working relationships with lots of different people
- Strong communication skills and a creative mindset
- Commitment and loyalty, with a passion for the WiN UK mission.
- An understanding of the UK's nuclear industry

Commitment required

- Up to 8 hours per month
- Commitment to the role for at least one year.
- Ability to attend conferences and meetings on behalf of WiN UK as required/available.
- The role may require support to other initiatives throughout the year, including but not limited to the WiN UK annual conference.

Inclusion

WiN UK is an inclusive organisation. We don't just accept difference—we celebrate it as a core value at the heart of our mission. We believe that an inclusive organisation is a successful and happy organisation. We therefore welcome applications from those in under-represented groups. We are committed to ensuring a fair and inclusive selection process for all applicants.

Women in Nuclear UK

Role Description

Position	Description
Deputy Regional Lead	<ul style="list-style-type: none"> • Co-ordinate WiN Team activities. • Maintain budgets for WiN Team • Liaise with Regional NI Branch and other external network links • Lead the committee, standardise activities and manage action plan(s) • Agree and monitor targets measures and metrics • Produce standard material on our overall progress • Custodian for WIN supplied materials • Support succession planning • Attend monthly and bi-monthly WiN meetings • Support in creating and implementing Business Plan for the Region • Share relevant research and data
Membership and Ambassador Lead	<ul style="list-style-type: none"> • Recruit, communicate with and co-ordinate support of Regional WIN Ambassadors (active and non-active members) • Maintain membership overview (monitor membership) • Conduit for all membership communications • Attend bi-monthly WiN meetings • Support in creating and implementing Business Plan for the Region
Mentoring Lead	<ul style="list-style-type: none"> • Deliver a mentoring service • Grow mentoring capability • Attend bi-monthly WiN meetings • Support in creating and implementing Business Plan for the Region
Communications Lead	<ul style="list-style-type: none"> • Lead on external WiN comms (Press/Social Media) • Identify campaigns to target • Coordinate and support WiN dialogue committee • Work closely and support Industry & Stakeholder Leads • Attend bi-monthly WiN meetings • Support in creating and implementing Business Plan for the Region
Industry and Stakeholder Lead	<ul style="list-style-type: none"> • Maintain list of registered stakeholder organisations & Points of Contacts (POCs) • Maintain a list of sponsors and manage requests • Encourage signatories to WiN Charter • Co-ordinate attendance at WiN supported events • Identify themes from member companies to address • Working actively to support Comms Leads especially in aspects of Press/Social Media • Attend bi-monthly WiN meetings • Support in creating and implementing Business Plan for the Region

Women in Nuclear UK

Role Description

<p>Attraction & Retention Lead</p>	<ul style="list-style-type: none"> • Identify and target other organisations WIN region should partner/support • Organise relevant regional events including mentoring and speed mentoring • Provide lead guidance with reskilling, succession planning, secondments • Attend bi-monthly WiN meetings • Support in creating and implementing Business Plan for the Region
<p>Events Lead</p>	<ul style="list-style-type: none"> • Organise WIN led regional events. • Manage programme of events • Identify sponsorship requirements • Ensure active programme is balanced across the activities • Attend bi-monthly WiN meetings • Support in creating and implementing Business Plan for the Region
<p>Educational Lead</p>	<ul style="list-style-type: none"> • Single point of contact for all educational organisations to raise awareness of both the nuclear industry and gender balance • Share information and engage with other Regional Teams to maximise opportunities to support educational matters locally. • Increase engagement with schools, universities and other educational organisations • Forge strong connections with STEM/education/ gender balance organisations and share • Attend bi-monthly WiN meetings • Support in creating and implementing Business Plan for the Region