

Women in Nuclear UK

Role Description

Position	Events Lead Outreach Lead Diversity & Inclusion Lead Deputy Communications Lead Communications Support roles
Reporting to	WiN Central England Committee
Location	Flexible

Background

Women in Nuclear UK (WiN UK) was formed in early 2014 to improve diversity and increase the skills base in the nuclear industry by encouraging gender balance. In 2020 WiN UK became a not-for-profit company limited by guarantee.

Women in Nuclear UK's mission is to address the industry's gender balance, improve the representation of women in leadership, engage with the industry, government and public on nuclear issues and support the industry with tools and information.

WiN UK's Strategic Objectives:

- **Attraction** - to encourage women to join the nuclear industry through engagement with schools, colleges, universities, appropriate youth groups and nuclear sector employers to create dialogue and raise awareness of the industry via events and communications. Also to work with national organisations to provide consultation and feedback on best practice to achieve a gender balanced workforce.
- **Retention** - to support those already in the sector with career progression through mentoring and networking.
- **Dialogue** - leading on broader engagement on diversity within the sector, but also on engaging women outside the industry in the debate on nuclear energy.

WiN UK develop industry guidance, including the management of the Industry Charter, engagement with Charter signatories, as well as development of toolkits and materials to aid companies by bringing together experts and information in a guide on best practice.

Organisation

WiN UK is governed by an Executive Committee whose members, along with Directors and a Strategic Advisory Group, ensure WiN UK objectives are met via a strategic plan, engaging across the sector and supporting regional teams in their activities.

WiN UK Regional Teams plan, coordinate and deliver various activities to meet the priorities within their local areas.

This role reports to the **WiN Central England Regional Committee**.

Please note that this is a voluntary post.

Please gain confirmation of your line manager support before applying.

Main Responsibilities

- **Events Lead:** To advise the committee on an events strategy and plan, to facilitate event organisation and to support other committee members organising events.
- **Outreach Lead:** To advise the committee on an outreach strategy, to facilitate outreach organisation and to support other committee members organising or working on outreach events.
- **Diversity & Inclusion Lead:** To advise the committee on D&I protocols and devise strategies to expand our demographic. To advise the committee on D&I calendar events with a view to taking part, e.g. Black History Month.
- **Deputy Communications Lead:** To liaise with, support and deputise for the Communications Lead to advise the committee on a communications strategy and plan and to support other committee members organising events.
- **Communications Support Roles:** Our Communications team is very busy promoting our name and our work via social media e.g. event promotion and Social Media campaigns such as for International Men's Day. Support roles could undertake specific promotions or be involved more generally in our communications work.

Qualifications and Experience

It is likely, although not essential, that the successful candidate will have:

- Employed within or engaged with the Nuclear Sector
- The ability to build great working relationships with lots of different people.
- Strong communication skills and a creative mind-set.
- Commitment and loyalty, with a passion for the WiN UK mission.

Candidates should not be put off by a lack of experience as we can help you learn on the job.

Commitment required

- Up to 8 hours per month.
- Commitment to the role for at least one year.
- Ability to attend conferences and meetings on behalf of WiN UK as required/available.
- The role may require support to other initiatives throughout the year, including but not limited to the WiN UK annual conference.

Inclusion

WiN UK is an inclusive organisation. We don't just accept difference—we celebrate it as a core value at the heart of our mission. We believe that an inclusive organisation is a successful and happy organisation. We therefore welcome applications from those in under-represented groups. We are committed to ensuring a fair and inclusive selection process for all applicants.